



09-13-02

10038789 Receipt 102

PATENT

Atty. Dkt. No. 85VF00107

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Theodore W. Hine, et al.

Serial No.: 10/038,789

Filed: December 31, 2001

For: METHODS AND SYSTEMS FOR
EQUIPMENT LEASE PROCESSING AND
MANAGEMENT

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: Art Unit: 2167
:
: Examiner:
:
:
:

**CERTIFICATE OF MAILING BY EXPRESS MAIL TO
THE COMMISSIONER OF PATENTS AND TRADEMARKS**

Express Mail label number: **EV160262315US**

Date of Mailing: **September 12, 2002**

I certify that documents listed below:

- Response to Notice to File Missing Parts (1 pg., in duplicate)
- Declarations/Power of Attorneys Document ((T. Hine (3 pgs.); S. Bauer (3 pgs.); M. Lewandowski; S. Lower; & J. Chrisman (3 pgs.); C. Cochran (3 pgs.); K. Miller (3 pgs.); M. Jorgensen (3 pgs.); & S. Choban (3 pgs.))
- Request for Correction of Filing Receipt (1 pg., with copy of filing receipt)
- Attached 1 pg.)
- Return postcard

are being deposited with the United States Postal Service "Express Mail Post Office to Addressee" service under 37 C.F.R. §1.10 on the date indicated above in an envelope addressed to the Assistant Commissioner for Patents, Box Missing Parts, Washington, D.C. 20231.

Patrick W. Rasche, Reg. No.: 37,916
Armstrong Teasdale LLP
One Metropolitan Square, Suite 2600
St. Louis, MO 63102
314-621-5070

Express Mail: EV160262313US

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[Handwritten signature]

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RESPONSE TO NOTICE TO FILE MISSING PARTS
IN A NONPROVISIONAL APPLICATION

Attention: Box Missing Parts
Commissioner for Patents
Washington, D.C. 20231

Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application
(copy enclosed) of **Theodore W. Hine, et al., Application No.: 10/038,789** dated
September 12, 2002, enclosed are fully executed Declarations/Power of Attorneys of:
Theodore W. Hine; Susan Bauer; Martin Lewandowski; Selma Lower; Craig Cochran;
Mark Jorgensen; Steve Choban; and Jodi Chrisman.

Additionally, the Commissioner is asked to consider this a request for a five-month
extension of time through and including **September 14, 2002**, to file this Response and is
hereby authorized to charge Deposit Account Number 01-2384 for the late filing fee set forth
in 37 CFR 1.16(e) of \$130.00, and for the five-month extension of time set forth in 37 CFR
1.17(a)(5) of \$1,960.00. A duplicate copy of this letter is enclosed.

Respectfully submitted,

[Handwritten signature of Patrick W. Rasche]

Patrick W. Rasche, Reg. No. 37,916
ARMSTRONG TEASDALE LLP
One Metropolitan Square, Suite 2600
St. Louis, Missouri 63102-2740
(314) 621-5070



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/038,789	12/31/2001		19398-2

CONFIRMATION NO. 4086

FORMALITIES LETTER



OC000000007481033

John S. Beulick
Armstrong Teasdale LLP
One Metropolitan Sq., Suite 2600
St. Louis, MO 63102

Date Mailed: 02/14/2002



NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);
 - drawings have a line quality that is too light to be reproduced (weight of all lines and letters must be heavy enough to permit adequate reproduction) or text that is illegible (reference characters, sheet numbers, and view numbers must be plain and legible) see 37 CFR 1.84(l) and (p)(1));

The following item(s) appear to have been **omitted** from the application:

- Figure(s) **41** described in the specification.

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I. Should applicant contend that the above-noted omitted item(s) was in fact deposited in the U.S. Patent and Trademark Office (USPTO) with the nonprovisional application papers, a copy of this Notice and a petition (and \$130.00 petition fee (37 CFR 1.17(h))) with evidence of such deposit **must** be filed within **TWO MONTHS** of the date of this Notice. The petition fee will be refunded if it is determined that the item(s) was received by the USPTO.

II. Should applicant desire to supply the omitted item(s) and accept the date that such omitted item(s) was filed in the USPTO as the filing date of the above-identified application, a copy of this Notice, the omitted item(s) (with a supplemental oath or declaration in compliance with 37 CFR 1.63 and 1.64 referring to such items), and a petition under 37 CFR 1.182 (with the \$130.00 petition fee (37 CFR 1.17(h))) requesting the later filing date **must** be filed within **TWO MONTHS** of the date of this Notice.

III. The failure to file a petition (and petition fee) under the above options (I) or (II) within **TWO MONTHS** of the date of this Notice (37 CFR 1.181(f)) will be treated as a constructive acceptance by the applicant of the application as deposited in the USPTO. **THIS TWO MONTH PERIOD IS NOT EXTENDABLE UNDER 37 CFR 1.136(a) or (b).** In the absence of a timely filed petition in reply to this Notice, the application will maintain a filing date as of the date of deposit of the application papers in the USPTO, and original application papers (*i.e.*, the original disclosure of the invention) will include only those application papers present in the USPTO on the date of deposit.

In the event that applicant elects not to take action pursuant to options (I) or (II) above (thereby constructively electing option (III)), amendment of the specification to renumber the pages consecutively and cancel incomplete sentences caused by any omitted page(s), and/or amendment of the specification to cancel all references to any omitted drawing(s), relabel the drawing figures to be numbered consecutively (if necessary), and correct the references in the specification to the drawing figures to correspond with any relabelled drawing figures, is required. Any drawing changes should be accompanied by a copy of the drawing figures showing the proposed changes in red ink. Such amendment and/or correction to the drawing figures, if necessary, should be by way of preliminary amendment submitted prior to the first Office action to avoid delays in the prosecution of the application.

*A copy of this notice **MUST** be returned with the reply.*

M. Sherry

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE